Universitat Pompeu Fabra Barcelona
Facultat d'Humanitats

Bachelor's Degree in Global Studies (599 - 180 ECTS)
2026-27 Third Year Enrolment Summary Sheet

Essential information for **third-year enrolment**.

1. According to academic regulations, you must enrol in all failed core and compulsory modules before you can enrol in new ones.

2. According to the regulations on progression and continuation in undergraduate studies, to be able to enrol in upper-year modules you must meet the following requirements:

Access to third year: you must have passed 54 credits from the first year and 33 credits from the second year.

If you do not meet the above requirements, you can apply for progression through the Academic and Administrative Procedures of the Undergraduate Academic Registry from 30 June to 21 July, and also on 1 and 3 September. If the resolution is not received before the self-enrolment period, you will only be able to enrol in the current year's modules that the application allows. As soon as you receive the progression resolution, contact the registry via the CAU to expand your enrolment.

3. Ensure you haven't **outstanding payments** by checking the Virtual Registry > Fees > Outstanding Fees to Pay.

If so, pay the debt at any CaixaBank or Banco Santander branch (you can pay online if you have an online current account with either of these two financial institutions). Or by credit card via CaixaBank's online payment portal, even if you are not a customer. You will find all the necessary payment details for online payments on the receipt.

Send proof of payment to the secretariat via the CAU by **15 July**.

4. Ensure you have no **outstanding documentation** to submit (SEPA, transfer of records or baccalaureate homologation). Remember that you must submit it via the Procedures request in the Virtual Secretariat. You can consult the Guide to Submitting Documentation.

You must submit it **before 15 July**, otherwise you will not be able to enrol.

5. When do you have to enrol?

Between 27 and 29 July.

You will be able to enrol from your appointment date and time.

Check your appointment **from 22 July**. Appointments are assigned by prioritising students with the most credits and the best grade point average.

6. In accordance with the study plan, in the **third year** you will have to take a total of 44 optional credits (of which at least **20 must be mobility credits**) and a **minimum of 16 credits must be from the Global Orientation module**, the remaining elective credits may correspond to courses from other modules, internships, RAC credits, etc.

7. Choose the modules you wish to enrol in for the 2026-27 academic year on the modules tab of the programme. Please note that if, during enrolment, you receive a "group full" message for a module, you will need to select an alternative.

Regarding **optional modules for the 3rd and 4th years**, there are Global Studies-specific options and those offered by other departments, where places are much more limited and are allocated on a first-come, first-served basis. Please consult the annual offer.

You can also choose from the following: Elective Transversal Training, UPF's International Programmes-BAPIS and BISS.

The credits for these courses are optional, but remember that a minimum of 16 Global Orientation (GO) credits is required; only some of the Global Studies-specific electives or mobility courses with a global content are GO courses.

Cross-curricular elective training
During the enrolment period from 27 to 29 July.

UPF's International Programmes-BAPIS
During the enrolment period from 27 to 29 July.

BISS subjects (Barcelona International Summer School)

8. Important reminder for those going on exchange: To be able to go on exchange, you must be enrolled with a valid enrolment for the 2026-27 academic year. **If you are not enrolled, you are not considered a student of the university for administrative purposes and cannot go on exchange.**

Please read the case that applies to you carefully:

CASE 1: If you are going on mobility for the **ENTIRE academic year.** When you enrol this July, you must follow this procedure:

1. What do you need to enrol in? You only need to enrol in one course.
2. What do you do next? Immediately afterwards, you must send us a CAU stating that you are going for the full year. Once we receive it, we will amend your enrolment and replace this module with the corresponding mobility credits.

CASE 2: If you go on mobility for **ONLY ONE SEMESTER.**

- At the July enrolment, you must only enrol in the modules you will be taking in person at UPF during the semester you are here.

9. If you are applying for the **general Ministry scholarship**, enrol the credits you will be taking at UPF within the established deadline and **send a CAU to the Registry informing them of the number of credits you need to add for the scholarship to be awarded**. (The scholarship call requires a minimum number of credits to be enrolled, depending on the course). The Registry will make the necessary changes to your enrolment.

10. We would like to remind you that the degree courses are taught using the Bologna methodology, which means continuous assessment based on class attendance, seminars, the submission of coursework and practicals, and examinations in order to pass the module. This should be borne in mind for failed modules. Dean's recommendation: first enrol on the failed second-year modules and then on any third-year modules you wish to take.

11. The **Final Degree Project** is enrolled for like any other module, code: 23264 (10 ECTS).

12. There will be 3 periods to self-modify your enrolment:

- 8 and 9 September 2026: courses for the 1st, 2nd and 3rd terms.
- 25 and 26 November 2026: courses for the 2nd and 3rd terms.
- 3 and 4 March 2027: 3rd term courses.

You will be able to add or change courses (you will not be able to reduce credits).

You can access the system as many times as you wish, with a single administration fee.

13. We would like to remind you that all students are assigned a tutor who will guide you throughout all courses. You can check this in your academic record under "Assigned Tutor". The tutor's functions include: 1. Academic advice, 2. Advising on and validating the Portfolio, which is a requirement for completing your studies, 3. Personalised monitoring of the student's performance and academic progress, 4. Guidance on academic and learning difficulties (continuing studies, fifth attempt, part-time studies, etc.), 5. Issuing reports on student retention and progress, 6. Guidance and advice on the student's personal and professional development, 7. Ensuring the student's adaptation to university life.

14. Enrolment FAQs

Barcelona, June 2026