

TERMS AND CONDITIONS OF THE CALL FOR APPLICATIONS TO HIRE PREDOCTORAL RESEARCH STAFF IN TRAINING (PIPF-FPI) ASSOCIATED WITH THE "MARÍA DE MAEZTU UNIT OF EXCELLENCE" MELIS-UPF, WITHIN THE FRAMEWORK OF THE STATE PLAN FOR SCIENTIFIC, TECHNICAL AND INNOVATION RESEARCH 2021-2023

Object of the call

Two predoctoral research staff positions are offered, associated with the "María De Maeztu Centre of Excellence" of the Department of Medicine and Life Sciences (MELIS-UPF), funded by the Spanish State Research Agency 2024 call for «Centros de Excelencia Severo Ochoa» and «Unidades de Excelencia María de Maeztu» awards, within the framework of the State Plan for Scientific, Technical and Innovation Research 2021-2023, as listed in Annex 1 of these terms and conditions. The grant reference is as follows: "Unidad de Excelencia María de Maeztu" CEX2024-001431-M, funded by MICIU/AEI/10.13039/501100011033.

Job description

The purpose of the contract is to carry out research tasks within the framework of the projects associated with this call, and leading to a doctoral thesis. Full-time attendance at the workplace is required.

Contract characteristics

The predoctoral contract regulated by [article 21](#) of Law 14/2011, will have a minimum duration of one year and a maximum of four years, with a full-time dedication.

Contract remuneration and fundable concepts

The remuneration will be 19,574 gross euros annually for the first year, and 24,468 gross euros annually for the second, third, and fourth years. The definitive remuneration will be confirmed by the UPF People Service during the preparation of the employment contract.

The actions will finance the following concepts: the cost of the employment contract, the cost of compensation at the end of the contract, and expenses derived from carrying out stays at R&D centres and registration for doctoral studies.

In relation to the fellowship to cover expenses derived from carrying out stays at R&D centres and registration for doctoral studies, the total amount of the fellowship will be 7,000 euros. The applicable regulation for the stays is set out in the Order approving the call for early processing for the year 2024 for the concession of accreditations and grants to «Centros de Excelencia Severo Ochoa» and «Unidades de Excelencia María de Maeztu» associated with these accreditations, within the State Program to Promote Scientific-Technical Research and its Transfer, within the framework of the State Plan for Scientific and Technical Research and Innovation 2021-2023.

Department of affiliation

The beneficiaries will be affiliated with the Department of Medicine and Life Sciences of the UPF.

Requirements to be met by candidates

- a) To be admitted to the Biomedicine doctoral program at Pompeu Fabra University at the time of starting the contract.
- b) Not to have been dismissed through disciplinary proceedings from the service of any public administration, nor to be disqualified by final judgment from carrying out public functions. In the case of being a national of another State, not to be disqualified or in an equivalent situation, nor to have been subjected to disciplinary or equivalent sanction that prevents, in their State, access to public jobs under the same terms. This requirement must be met on the last day of the deadline for submitting applications.
- c) Not to hold a PhD title.

Selection criteria

1. Academic and/or scientific-technical trajectory of the candidate (up to 50 points)
 - 1.a. Scientific-technical contributions (up to 45 points). The academic record and other curricular merits of the candidate will be assessed, as well as their suitability for the tasks to be carried out based on training and professional experience.
 - 1.b. Mobility and internationalisation (up to 5 points). The relevance and impact on the candidate's research trajectory of stays at national, international research centres, and/or in the industrial sector will be assessed, considering the prestige of the host entity and the activity carried out.
2. Suitability of the candidate for the research activities to be developed (up to 50 points).

The suitability of the candidate for the program, project, or research activities to be developed will be assessed based on their previous training and experience. To this end, the added value that carrying out the project will represent for their research career will be taken into account, as well as the value contributed to the centre and the host team.

The selection committees, if they deem it appropriate, may call candidates for an interview, as well as carry out the verification acts they consider necessary to assess the merits alleged.

Selection Committee

The applications for each position will be evaluated by a committee made up of 3 MELIS members:

President: Rubén Vicente García, Associate Professor UPF
Secretary: Oriol Gallego Molí, Associate Professor UPF
Vocal: Elena Hidalgo Hernando, Full Professor UPF

Substitute President: Elena Bosch Fusté, Full Professor UPF
Substitute Secretary: Olga Valverde Granados, Full Professor UPF
Substitute Vocal: Berta Alsina Español, Full Professor UPF

The operation of the selection committees will conform to the Regulations on the remote functioning of the sessions of the collegiate bodies of Pompeu Fabra University (Governing Council Agreement of December 9, 2020), with sessions always being held synchronously. In matters not covered by these regulations, Law 26/2010, of August 3,

on the legal regime and procedure of the public administrations of Catalonia, will apply, without prejudice to the basic rules established in article 17 of Law 40/2015 of October 1 on the Legal Regime of the Public Sector.

The selection committees may call candidates for an interview, where the presence of the candidate and, at a minimum, the secretary of the Committee will be ensured. In the event that a candidate proves residence outside of Catalonia or justified circumstances prevent their presence, they may request remote participation from the secretary of the Committee. The secretary may admit this provided it does not affect the participation on equal terms among candidates with regard to the evaluations to be made by the Committee.

Processing Unit

Management and Administration Unit of the Department of Medicine and Life Sciences of Pompeu Fabra University.

Deadline for Submitting Applications

The deadline for submitting applications is twenty-one calendar days starting from the day after the publication of the call on the website of the Department of Medicine and Life Sciences of Pompeu Fabra University (<https://www.upf.edu/web/biomed/job-offers>).

Submission of Applications to Participate in the Selection Process

Candidates who have already been admitted to the 2025-26 doctoral program must send the **merit record** document to recruitment.melis@upf.edu within the following twenty-one calendar days starting from the day after the publication of the call on the website of the Department of Medicine and Life Sciences of Pompeu Fabra University. The email subject must identify the call with the code MELIS-FPI-MdM-2025.

Candidates who have not yet been admitted to the 2025-26 doctoral program must also formalize the [pre-enrolment](#) in the doctoral program within the following twenty-one calendar days starting from the day after the publication of the call on the website of the Department of Medicine and Life Sciences of Pompeu Fabra University.

In addition to the mandatory pre-enrolment documents for the doctoral program, candidates must send the **merit record** document by email to the address recruitment.melis@upf.edu (indicating the code MELIS-FPI-MdM-2025) to request participation in the selection process for hiring predoctoral research staff.

Publication of the Administrative Acts of this Selection Process

The administrative acts of this selection process will be published on the website of the Department of Medicine and Life Sciences of Pompeu Fabra University, and this publication will have the effects of notification, in accordance with article 45.1.b) of Law 39/2015, of October 1, on the common administrative procedure of public administrations.

The resolution of award by the vice-rector for Teaching and Research Staff will be published on the same website.

Resolution of Award

Against this resolution, which exhausts the administrative remedy, interested parties may file a lawsuit before the social courts of Barcelona within two months from the day after

the publication of this resolution on the University's website. However, interested parties may file an appeal for reconsideration before the body that issued it, within one month from the day after its publication.

Scientific Monitoring

The applicable regulation for scientific monitoring is set out in the Order approving the call for early processing for the year 2024 for the concession of accreditations and grants to «Centros de Excelencia Severo Ochoa» and «Unidades de Excelencia María de Maeztu» associated with these accreditations, within the State Program to Promote Scientific-Technical Research and its Transfer, within the framework of the State Plan for Scientific and Technical Research and Innovation 2021-2023.

1. The predoctoral research staff in training hired must prepare two scientific-technical monitoring reports, one halfway through and one final report, the latter relating to the entire period of execution of the grant, including the POP phase if applicable, using the models available for this purpose on the website of the State Research Agency.
These reports include the description of what has been carried out and the fulfilment of the training program during the period covered by the report and, if applicable, the work plan.
Additionally, along with the monitoring reports, the updated curriculum vitae of the research staff in training will be attached.
The result of the evaluation of the first report indicated above will be decisive for maintaining the continuity of the contract financing.
2. Complementarily to what is indicated in point 1, along with the final report, the research staff in training or doctoral staff must fill out the scientific-technical indicators form defined by the State Research Agency to evaluate the impact of the action. The values indicated must coincide with those referenced in the curriculum vitae attached.
3. Pompeu Fabra University may establish the need to present additional monitoring reports to those indicated or modulate their content, and will provide the corresponding models for this purpose on its website.

Treatment of Personal Data

Participation in this selection process implies acceptance of the [conditions for the treatment of personal data](#).

ANNEX1

<i>Position</i>	<i>Fellowship reference</i>	<i>Department</i>	<i>PhD program</i>	<i>Principal Investigator</i>	<i>MdM strategic line</i>
1	PREX2024-000243	MELIS	Biomedicine	David Comas	Responses to Environmental Shifts: From Cellular Adaptation to Human Evolution
2	PREX2024-000244	MELIS	Biomedicine	Lorenzo Pasquali	Inflammation and Host Response to Infection: Understanding Mechanisms and Timelines