|  |
| --- |
| **Date of publication of the offer** |
| **Offer title*****Example:**** *PhD studentship position to work on the topic of (please, specify the topic).*
* *Junior software developer to support the research group on (please, specify the research group).*
* *Full Time/Part Time Research Assistant in (please, indicate the field of specialization) at UPF Law Department.*
* *Post-doc researcher to investigate (please, specify the research project).*
 |
| **Description of tasks**The offer should also describe the required skills to attract qualified candidates. |
| **Funding institution, project title and project reference**The offer should refer to the MINECO support in a clear and explicit way.***Example:****MINECO – [Please, indicate the project title] (BFU2013-111111-P*) |
| **Requirements of candidates**Description of the required skills, knowledge, experience and qualifications.***Example:**** *To be a master or PhD student.*
* *To be in possession of a PhD in (please, indicate field of knowledge) or to be expected to get a PhD by (please, indicate date).*
* *Information about other key aspects, such as mobility, years of experience in (please, indicate field of knowledge).*
* *To have spent (please, indicate number of) months abroad in the last (please, indicate number of) years, etc.*
 |
| **Features of the contract**Type of contract, number of working hours, economic benefits, gross salary.***Example:****The selected candidate will receive a (please, indicate the number of years/months/weeks/hours) contract, between (please indicate the initial and final contract dates), with a gross salary of (please, indicate amount) Euros approximately plus Social Security costs.****Guidance table of types of contracts:***

|  |  |
| --- | --- |
| **Type of contract** | **Requirements** |
| **PSR** | * *From high-school graduate to graduate*
* *Duration: unlimited*
* *Working hours: full time or part time*
* *Tasks: administrative support*
 |
| **PIPF-UPF** Type 3: totally funded by the Department’s budget (PAD)Type 3: funded by both the Department’s budget and a research projectType 3: totally funded by a research project | * *PhD student*
* *Duration: max. 4 years*
* *Working hours: full time*
* *Tasks: research support / max. 60 teaching hours*
 |
| **Teaching assistant** | * *Master or PhD students*
* *Duration: from 2 months to 1 year*
* *Working hours: min. 60 hours*
* *Tasks: research and teaching support / max. 60 teaching hours*
 |
| **Research assistant** | * *Master or PhD students*
* *Duration: from 2 months to 1 year*
* *Working hours: max. 25 hours*
* *Tasks: research and teaching support*
 |
| **Project Researcher**Type 1: post-doctoral researcherType 2: ordinary researcherType 3: research director | * *PhD*
* *Tasks: research*
 |

***Guidance table of salaries (Social Security costs must be added):***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Type of contract** | **Category** | **Minimum degree** | **Monthly base salary (€)** | **Annual base salary (€)** |
| **Full time PSR****(salary will be calculated proportionately for part time workers)** | *Técnico superior de apoyo a la investigación* | *licenciado* | 2.614,40 | 31.372,80 |
| *Técnico medio de apoyo a la investigación* | *diplomatura* | 2.286,84 | 27.442,08 |
| *Técnico especialista de apoyo a la investigación* | *bachillerato* | 2.011,39 | 24.136,68 |
| *Auxiliar de apoyo a la investigación* | *graduado esc.* | 1.635,00 | 19.620,00 |
| **PIPF-UPF****Type 1** | 1st and 2nd years | PhD student | 986,76 | 11.841,12 |
| 3rd year | 1.057,24 | 12.686,88 |
| 4th year | 1.321,54 | 15,858,48 |
| **PIPF-UPF****Type 2** | 1st and 2nd years | PhD student | 657,84 + research project | 7.815,92 |
| 3rd year | 704,83 + research project | 8.374,15 |
| 4th year | 881,03 + research project | 10.476,71 |
| **PIPF-UPF****Type 3** | 1st and 2nd years | PhD student | 986,76 | 11.841,12 |
| 3rd year | 1.057,24 | 12.686,88 |
| 4th year | 1.321,54 | 15.858,48 |
| **Teaching assistant** | Type 1 (60 teaching hours + teaching and research support) | Master or PhD student | 991,25 | 11.895 |
| Type 2 (60 teaching hours) | 448,67 | 5.384,04 |
| **Research assistant** | *-* | Master or PhD student | Max. 1.500 | - |
| **Project Researcher** | Type 1: post-doctoral researcher | PhD | 1.669,38 | 20.032,56 |
| Type 2: ordinary researcher | 2.504 | 30.048 |
| Type 3:research director | 2.967,70 | 35.612,40 |

 |
| **Information about the application process** Required documentation (CV, motivation letter, etc.) and way of presentation.***Example:****Candidates must send their CV by email to xxx@upf.edu with the following reference: Ref. XXXXXX* |
| **Assessment criteria**Description of the criteria for the assessment of candidates and the number of points assigned to them (out of 100). |
| **Deadline to submit applications** |
| **Date of publication of the proposal of resolution** |