[](http://www.upf.edu/upfsolidaria/index.html)

**CONVOCATÒRIA D’AJUTS ECONÒMICS PER A   
PROJECTES D’ACTIVITATS SOLIDÀRIES 2013**

**Annex 2**

**INFORME DE SEGUIMENT (\*)**

**RESUM DEL PROJECTE**

**Títol del projecte Modalitat de subvenció**

□ 1. Cooperació universitària

□ 2. ONG o altres entitats

□ 3. Exclusió social Catalunya

**Sol·licitant del projecte**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Nom i cognoms | | Vinculació amb la UPF:  □ Estudiant  □ PAS  □ PDI | | Departament/Servei/Associació |
| Correu electrònic | Telèfon | | Nombre de membres de la UPF que hi participen | |

**Contrapart** (indiqueu el nom) **Lloc realització del projecte Data d’inici i final del projecte**

**Import total del projecte Import sol·licitat a la UPF**

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**(\*) D’acord amb l’article 13 de la Convocatòria d’ajuts econòmics per a projectes d’activitats solidàries 2013, *“****caldrà aportar un primer informe intermedi quatre mesos després d’iniciar-se el projecte i un segon informe intermedi vuit mesos després d’iniciar-se el projecte i es podrà enviar per correu electrònic a l'adreça* [*upfsolidaria@upf.edu*](mailto:upfsolidaria@upf.edu)*”*; a més *“Per a la confecció dels informes intermedis i de la memòria final, s'hauran de seguir les indicacions assenyalades als annexos 2 i 3 d’aquesta convocatòria.  Cas que no compleixen els requeriments mínims exigibles, UPFSolidària demanarà l’ampliació o l’esmena de la informació.”*

**Es pot consultar el text complert de la convocatòria a la Web de UPFSolidària** [**www.upf.edu/upfsolidaria**](http://www.upf.edu/upfsolidaria)

**ACTIVITATS REALITZADES**

**Activitat (\*)**

*Nom de l’activitat*

*Descripció de l’activitat*

*Resultats aconseguits*

(\*) *Cal replicar aquest model per cadascuna de les activitats que contempli el projecte*

**ACTIVITATS PENDENTS DE REALITZAR**

**Activitat (\*)**

*Nom de l’activitat*

*Descripció de l’activitat*

(\*) *Cal replicar aquest model per cadascuna de les activitats que contempli el projecte*

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| **EXECUCIÓ DEL PRESSUPOST**   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | **CONCEPTE** | | | | **QUANTITAT DEMANADA A LA UPF** | | | **QUANTITAT CONCEDIDA PER LA UPF** | | | **IMPORT DESPESES EXECUTAT FINS LA DATA (€)** | | | **IMPORT DESPESES EXECUTAT FINS LA DATA en divisa estrangera**  **(si s’escau)** | | | 1. **VIATGES I DIETES** | | | |  | | |  | | |  | | |  | | | * 1. VIATGES | | | |  | | |  | | |  | | |  | | | * 1. ALLOTJAMENT | | | |  | | |  | | |  | | |  | | | * 1. DIETES | | | |  | | |  | | |  | | |  | | | **Persona** | **Data sortida** | | **Data tornada** | | | **Trajecte** | | **Motiu del viatge** | | | | **Dies allotjament** | | **Dies de dietes** | |  |  | |  | | |  | |  | | | |  | |  | | 1. **DESPESES D’ACTIVITATS** | | | |  | | |  | | |  | | |  | | | * 1. DESPLAÇAMENTS INTERNS | | | |  | | |  | | |  | | |  | | | * 1. MATERIAL PER ACTIVITATS | | | |  | | |  | | |  | | |  | | | * 1. SERVEIS PROFESSIONALS | | | |  | | |  | | |  | | |  | | | * 1. ARRENDAMENTS I LLOGUERS | | | |  | | |  | | |  | | |  | | | 1. **MATERIAL IMMOBILITZAT** | | | |  | | |  | | |  | | |  | | | 1. **PERSONAL LOCAL** | | | |  | | |  | | |  | | |  | | | **Persona** | | **Inici col·laboració** | | | **Finalització col·laboració** | | | | **% dedicació** | | **Motiu de col·laboració** | | | | |  | |  | | |  | | | |  | |  | | | | | 1. **ALTRES** | | | |  | | |  | | |  | | |  | | | * 1. ASSEGURANCES | | | |  | | |  | | |  | | |  | | | * 1. ALTRES DESPESES | | | |  | | |  | | |  | | |  | | |

**VALORACIÓ GENERAL DEL DESENVOLUPAMENT DEL PROJECTE**

*(màxim 4 fulls)*