



I, Enric Vallduví i Botet, secretary general of Pompeu Fabra University,

**HEREBY CERTIFY:** That at the session of the Board of Governors of 19 July 2023, the following agreement was reached:

On 27 April 2022, the Terms and Conditions for the awarding of grants from the UPF Refugee Fund were approved, a sign of the desire of Pompeu Fabra University to dispose of funds open to contributions by the entire university community, aimed at guaranteeing the right to higher education for victims of international conflicts.

During this time in operation, the need to make changes to the current terms and conditions has been appreciated. To highlight the university's desire to broaden the legal situations in which the potential recipients may find themselves. In addition to creating more personalized, more anonymous treatment (reducing the number of members on the evaluation committee) that will also streamline the application evaluation procedure. Along the same lines, it is requested to stipulate the type of study of the UPF affiliated centres linked to these grants, define the types of grants and dispose of a flexible regulatory framework, with the aim of studying each case individually to provide a specific response adjusted to the needs of each one.

Also, there have been changes in the organization of the University that also call for updating the services linked to the current terms and conditions.

For all of the above, the Board of Governors

### AGREES

**Single clause.** To approve the amendment to the terms and conditions for the awarding of grants from the UPF Refugee Fund, approved by the Agreement of the Board of Governors of 27 April 2022, under the following terms:

**One.** Article 1.2 is amended, which now reads as follows:

*“The grants awarded by the UPF Refugee Fund aim to support UPF students who are victims of international conflicts, in order to promote a situation of normal life and prevent them from abandoning their undergraduate, master’s and/or doctoral studies.”*

**Two.** Article 2 is amended, which now reads as follows:

*“Article 2. Recipients of grants from the Refugee Fund*

*2.1. The grants awarded by the Refugee Fund are intended to attend to exceptional and urgent circumstances by which the potential recipients may be affected.*

*2.2. Students enrolled in Pompeu Fabra University centres who are in any of the following legal situations are potential recipients of grants from the Refugee Fund:*





- a) *Persons with the legal status of refugees.*
- b) *Persons whose right to subsidiary protection has been recognized.*
- c) *Applicants for or beneficiaries of international protection.*
- d) *Stateless persons or applicants for recognition of Statelessness.*
- e) *Persons benefiting from the temporary protection provided for in the Regulation on the temporary protection regime in the event of a mass influx of displaced persons, approved by Spanish Royal Decree 1325/2003, of 24 October.*
- f) *Persons who find themselves in a similar circumstance related to the need to seek refuge.”*

**Three.** Article 3.1 is amended, which now reads as follows:

*“3.1. The types of grants are as follows:*

*1) All or some of the amount of the credits enrolled for on a bachelor’s, master’s or doctoral degree at UPF.*

*2) The amount of the expenses that the committee responsible for the evaluation of the applications set out in Article 6 deems necessary to guarantee the purpose of this type of grant:*

- *Accommodation*
- *Teaching material (consumable material, reading matter, support academic material, reprography and any other material necessary to properly follow the planned syllabus).*
- *Transport (expenses arising from travel from the place of residence to the study centre).*
- *Technology (purchase of electronic devices necessary to perform and follow all theoretical and practical tasks involved in their studies).*
- *Other, duly justified expenses directly related to university studies.”*

**Four.** Article 5.3 is amended, which now reads as follows:

*“5.3. Documentation required for considering the application:*

- a) *Photocopy of the applicant’s passport or official document proving their identity*
- b) *Documentation proving that they meet the conditions set forth in Article 2 herein.*





- c) *Any other document that proves personal or family circumstances that the applicant wishes to allege.*

**Five.** The above content of Article 5.3 becomes that of 5.4, and therefore, includes the following wording:

*“5.4. The application may be submitted at any of the places provided for in Article 16 of Spanish Law 39/2015, of 1 October, on the common administrative procedure of public administrations.”*

**Six.** Article 5.5 is amended, which now reads as follows:

*“5.5. Once the application has been made, it shall fall with the unit that manages the UPF Solidària programme to conduct the procedure.”*

**Seven.** The old content of Article 5.5 is incorporated into a new Article 5.6 which is worded as follows:

*“5.6. The processing and the awarding procedure are organized as follows:*

- a) *Once the application has been received, the unit conducting the procedure will arrange an interview with the interested person and request any additional documentation it deems necessary to assess that the requirements are met.*
- b) *Then, the unit conducting the procedure will draw up a report assessing the existence of exceptional and urgent circumstances to get access to the grants of the Refugee Fund and will forward it to the committee responsible for evaluating the applications.*
- c) *It shall fall with the committee responsible for assessing the applications to propose the decision to award the grant. Should it deem necessary, it may require specialized technical advice prior to making its decision or the incorporation of further documentation into the file.*
- d) *The decision to award the grants shall fall with the rector. Notification as to the decision will be made within a maximum period of two months of receipt of the application.*
- e) *The Unit that manages UPF Solidària will be responsible for processing the grant and all related communications and notifications.*
- f) *Communications with the applicant will preferably be made via the email address stipulated in the application.”*

**Eight.** Article 6 is amended, which now reads as follows:

*“Article 6. Members of the Evaluation Committee responsible for assessing applications*



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6.1. *The members of the Evaluation Committee responsible for assessing applications will be appointed by the rector.*

6.2. *The Evaluation Committee will consist of the following members:*

- *The vice-rector for Social Commitment, who will chair the committee.*
- *The vice-rector for Students or the person appointed by him/her.*
- *A representative of the UPF Board of Trustees.*
- *The head of the unit that manages the UPF Solidària programme.*
- *A technician from the unit responsible for the management of the UPF Solidària programme, who will act as secretary."*



### **Final provision**

This amendment shall enter into force on the day following that of its publication in the UPF Electronic Office.

And in witness whereof, I sign this certificate.

*(document signed electronically)*

The secretary general

Barcelona, [date of electronic signature]