



## **UPF Doctorate in Law scholarship programme**

The UPF Doctorate in Law has had its own scholarship programme. This program aims to attract outstanding candidates and to provide them with the necessary means to focus exclusively on research and writing their doctoral thesis. Two scholarships will be offered every year and will be able to be extended for a maximum duration of three years.

The scholarship recipients will be contracted as predoctoral research staff in training (PIPF), as provided for under the resolution of the Board of Governors of 9 May 2012.

### **Call for the 2018-2019 academic year**

#### **1. Purpose**

1.1. The purpose of this call is to award two doctoral scholarships.

1.2. This programme will have a maximum duration of three years.

At the end of each year, the scholarship holders will have to submit a report on the work completed, their objectives, and their work plan for the following year. The extension of the scholarship for another year will be subject to a positive assessment of the report, fulfilment of the requirements provided for in the corresponding call for the extension of scholarships, and available funding.

1.3. Defence of the thesis will entail termination of the contract and completion of the programme.

#### **2. Beneficiaries**

These scholarships are available to students of the UPF Doctorate in Law.

#### **3. Eligibility requirements**

3.1 Individuals meeting the following requirements will be eligible to apply for the scholarship:

a) Have been admitted to the UPF Doctorate in Law programme as a first-year student in the 2018-2019 academic year.

b) Hold no other doctoral degree.

c) Not have received any other financial assistance of a similar nature or be engaged in paid work from the time the scholarship begins.

d) Be a full-time student.



#### **4. Contract, period and length**

4.1. Scholarship recipients will be contracted by UPF through a pre-doctoral research staff in training contract (PIPF), under which they will also be expected to engage in teaching activities.

4.2. To be contracted, the student must be enrolled on the Doctorate in Law.

4.3. The contract must be full time.

4.4. Failure to sign the contract by the deadline provided for in these rules will be considered a tacit waiver of the scholarship.

4.5. The contract will have a duration of one year and may be extended each year in the context of this programme up to a maximum of two years, provided the requirements established in the corresponding calls for its extension are met and subject to available funding.

4.6. Periods of leave for temporary disability, pregnancy risk, maternity, adoption or fostering, breastfeeding risk, and paternity will entail the temporary suspension of the contract.

In such cases, the candidate may apply to recover the suspended period, submitting his or her request at least two months prior to the end of the contract.

To enable calculation of the suspended period, the candidate must submit the necessary documents certifying/accrediting the start and end dates of the corresponding leaves.

The period will be recovered following the last payment for the year in which the contract was suspended as justified by the recipient institution.

4.7. Defence of the thesis shall entail termination of the contract on the last day of the month following the month in which the thesis is read, as well as completion of the programme.

4.8. Departure from the doctoral programme will entail termination of the contract and loss of the scholarship. The termination of the programme will be effective on the last day of the month in which the student leaves.

#### **5. Amount**

5.1. The amount of the scholarship will be as established by the predoctoral research staff in training contract (PIPF).

5.2. The monthly remuneration is set at €996.63.

\*This remuneration may be modified depending on the available funding.

5.3. Doctoral students who receive the scholarship are exempted from paying the PhD programme registration fee.



## **6. Applications and documentation**

As stated on the standard application form, the application must be submitted by the applicant him or herself, in accordance with the following terms:

6.1. Applications must be submitted during the application process.

6.2. The standard application form consists of a general form including the applicant's personal details and a letter of motivation.

6.3. Each candidate may only submit one application.

## **7. Deadline for submission**

7.1. The application period will be open from 27 November to 1 June 2018 (within the period to apply for the UPF Doctorate in Law).

## **8. Ranking, assessment and selection**

8.1. The applications will be ranked according to the following criteria:

a) Research proposal. Attention will be given to how well it fits into the lines of work of the Department of Law's research groups.

b) Master's transcript.

c) CV and researcher profile.

8.2. The Selection Committee will select the top two candidates. The committee will be made up of the coordinators of the Doctorate in Law, the Advanced Master in Legal Sciences, the Master in European and Global Law, and the Master in Criminology and Criminal Justice System. It will be chaired by the coordinator of the Doctorate in Law.

## **9. Processing and decision**

9.1. Applications that fail to meet the requirements in ways that cannot be corrected or that are submitted outside the application period established in these rules will not be accepted.

9.2. The interested parties will be informed of the decision regarding the award of the scholarship by the Department of Law's secretary's office.



## 10. Acceptance of the scholarship

10.1. The scholarship must be formally accepted by means of a standard document signed by the candidate and submitted to Department of Law's secretary's office, after being registered, within a period of 10 days from the time the recipient is notified of the award.

10.2. The contract must be signed by 31 October 2018.

## 11. Candidate withdrawals and replacements

11.1. The Selection Committee may draw up a ranked waiting list from amongst the individual candidates to cover the potential withdrawal of a recipient.

Marisa Iglesias Vila

Chair of the Academic Committee for the Doctorate in Law

Barcelona, 27 November 2017