

Compensation for the members of the thesis defence boards Regulation of the Translation and Language Sciences Academic Coordination Unit

For each member of the board, the Department's budget can cover:

- **Travel:**
 - Cost of the trip by train or plane in tourist class or mileage if the trip is made by car
 - Parking if the trip is made by car
 - Taxis, from home to the airport, from the airport to the University and vice versa when travelling by train or plane¹
- **Accommodation:²**
 - 1 night for transfers from Spain or European countries (or 2 if warranted by flight schedule connections)
 - 2 nights if coming from outside Europe
 - None for members of Catalan universities
- **Expenses:**
 - €38 only for members coming from outside Catalonia

Under no circumstances may the sum of the 3 amounts exceed the following **maximum amounts per member**:

- €300 (per member from within Spain)
- €500 (per member from Europe)
- €1,500 (member from outside Europe and provided that the doctoral student requests the international mention)

During **2022 the maximum amounts** per member are as follows:

- €450 (per member from within Spain)
- €750 (per member from Europe)
- €1,500 (member from outside Europe and provided that the doctoral student requests the international mention)

In general, it is advisable for the thesis supervisor and his/her research group to take advantage of the stay of external board members to give a seminar and co-fund expenses.

¹ Taxis and other associated expenses

Most airports and train stations have direct train or bus services to the city centre at a special price. Some also have underground stations integrated into the public metropolitan transport service. For this reason, using a taxi service must be totally exceptional and provided that there is no alternative public transport. (*UPF Travel Policy*, July 2019). The Department of Translation and Language Sciences (DTCL) considers the time slot between 10 pm and 7 am exceptional.

² The maximum per accommodation is subject to the threshold of €120 established by Decree 138/2008, of 8 July, on compensation for rendering services. Only exceptionally may this threshold be exceeded.