**Doctoral Programme in Translation and Language Sciences**

## Thesis Proposal

## Content and structure

**Title**

**Abstract** Three version are required (Catalan, English and Spanish).

* *It will include the research objectives and highlight the interest and originality of the scientific contribution to be made and its possible applications.*

**Table of contents**

**Body of the Thesis Proposal**

* Introduction to the research topic.
  + Research problem or object of analysis.
    - *The phenomenon to be researched must be clearly identified.*
  + State of the art (or Literature review) and theoretical framework(s).
    - *This section should include the most recent publications available in the literature about the phenomenon under study. It is not supposed to be a comprehensive history of the discipline, but a description of the most relevant theoretical background(s), key issues, conceptual frameworks, etc.*
  + Research objectives.
    - *It is important to explicitly state the significance of the thesis and how it will be an original contribution to the field.*
  + Research questions, hypotheses or assumptions that support the research objectives.
    - *These questions or hypotheses should result from a critical examination of the research objectives in relation to the theoretical framework(s) and the state of the art.*
* Research design and methods.
  + Methodology.
    - *A brief critical review of the relevant methodologies previously employed in the field should be included, together with a justification of the methodology(ies) adopted.*
    - *A list of the tools and resources needed should be presented and justified.*
  + Tools and resources required to implement the research project.
    - *The specific tools and resources needed will be listed and justified.*
  + Data management plan
    - *To be prepared in collaboration with the tutor of the dissertation, following the format described in Appendix I or any other format suggested by the UPF Library/CRAI.*
* Work plan.
  + Work packages in which the research proposal is broken down.
    - *This section will include a detailed presentation of the anticipated research activities, organized in stages and content blocks. The plan must show that the work packages and the time periods assigned have been carefully considered and the activities are thus achievable. It is desirable to establish specific milestones that can be later used to check the progress of the project.*
  + Timeline.
    - *The dates in which the work packages are expected to be completed should be provided.*
* References.
* *Relevant references must be included.*

**Formal aspects**

* Length: between 20 and 40 pages (and a maximum of 20 pages of annexes).
* Line spacing should be 1.5; the font should be Arial 11 or Times 12.
* Sections and subsections must be numbered.
* The document must be paginated.
* References must be sorted alphabetically.
* In-text citations must include the author’s surname followed by the publication year (and the annotation "a", "b", etc. in the event of there being more than one reference by an author in the same year). All references must be listed in the References section.
* Notes must be footnotes.

Note: You are requested to use the “Plantilla” template which can be found on the Doctoral Programme website (PR\_Plantilla\_ENG).

**Important dates**

Consult the calendar for the first year of studies ( <https://www.upf.edu/web/phd-tradlangsci/primer-any>)

***APENDIX 1. 5 Things Every Data Management Plan Should Include***

*Basic questions to ask yourself before you start writing a data management plan*

1. *Data Types*
   * *What types of data will your project produce (samples, specimens, records, etc.)?*
   * *What file formats will you use?*
   * *Are those formats sustainable for the long-term?*
2. *Metadata*
   * *How will you label and describe your data?*
   * *How will you name and organize your files?*
   * *How will you ensure consistency across your team?*
3. *Access and Sharing*
   * *Who will have access to your data during and after the research process?*
   * *What forms of your data can you publish?*
   * *What security, confidentiality and intellectual property requirements apply to your data?*
4. *Re-Use*
   * *If you publish your data, which license will you use?*
   * *Who can re-use your data and for what purpose?*
   * *How should your data be cited?*
5. *Archiving*
   * *How will you backup and preserve your data?*
   * *What if software changes? Will you need to update your files to a new format?*