

**Date of publication of the job offer:** 20/03/2017

**Job title:** PSR (Personal de Suport a la Recerca )

### **Job description Research Support Website Technician**

The Research Support Website Technician is responsible for the maintenance and updating of the academic website, "PREDMED," which was created with the dual functions of a research hub and academic social network for the participant members and collaborators of the research project, "RETRAGENMED," and a searchable data base of primary and secondary sources on medieval Christian, Jewish, and Muslim preaching and sermons for the international scientific community.

Specific roles and responsibilities. Maintenance and updating of the website: project-related news, bibliographic novelties, relevant scientific activities; Moderating and coordinating digital fora; Liaising with members of the PREDMED network; Administration of academic social networking of network members and collaborators (CEO); Support in organizing scientific activities (conferences, workshops, etc.) Updating data and labels for website preaching/sermons search engine using the TEI/XML system; Implementation of system for editing sermon manuscripts online; Monitoring, evaluation, and improvement of the website as needed; Optimization of the positioning of the website in Internet searches (SEO).

The ideal candidate should combine optimal technical skills—s/he should be highly skilled in computing and information technology, website design and maintenance; creation, maintenance, and administration of data bases and search engines; administration of academic messaging and social networks; and handling of digital texts and images—with a solid foundation in the Humanities and Medieval History in particular, given the nature of the data under study.

### **Project and Institution that finance the contract**

*Estudios interdisciplinarios y comparativos sobre identidades religiosas, (trans)culturales y de género en la Península Ibérica y el Mediterráneo medieval y moderno*

Financiado por Ministerio de Economía y Competitividad (MINECO) y Fondo Europeo de Desarrollo Regional (FEDER)

### **Official number reference**

FFI2015-63659-C2-2-P (MINECO/FEDER, UE)

### **Information on the minimum requirements**

Description of the appropriate skills, expertise, experience and qualifications needed.

- *Minimum three years proven experience working in computing and information technology; expertise in website design and maintenance; administration of academic messaging and social networks; creation, maintenance, administration of data bases and search engines; and handling of digital texts and images*
- *In possession of a MA or PhD degree in Medieval History*
- *Proficiency in English, Spanish, medieval Latin, and Catalan*

## Benefits of the opening

Type of contract: PSR (Personal de Suport a la Recerca)

*The candidate will receive a six month contract with a gross salary of 5,705.50€ plus Social Security costs.*

## Information on the application process

<https://www.upf.edu/web/humanitats/convocatoria-de-places>

**Deadline to submit applications 30/03/2017**

**Contact:** [humanitats@upf.edu](mailto:humanitats@upf.edu)