# CIREP-UPF REVIEW FORM
(to be filled out by CIREP reviewers; please, provide 2 or 3 lines of comments, when indicated)

## 1. Details of the ethical application
- Title of the research activity:
- Name of the applicant:
- CIREP Reference Number:
- Reviewer’s name:

## 2. About the objectives of the activity, rationale and motivation
- Are the objectives clear enough to provide feedback on the ethical implications of the research activity?
  - [ ] Yes / No
  - [ ] Comments: …
- Is the rationale and motivation explained in enough detail to provide feedback on the ethical implications?
  - [ ] Yes / No
  - [ ] Comments: …

## 3. About the methods and measurements
- Are the methods and measurements suitable for being used with the human participants involved in the research activity (omit the scientific aspect)?
  - [ ] Yes / No
  - [ ] Comments: …
- If questionnaires (or surveys, either online or f2f) are used, are participants given the option of omitting questions they do not want to answer?
  - [ ] Yes / No
  - [ ] Comments: …
- If questionnaires (or surveys, either online or f2f) are used, are participants given the option of filling in them anonymously?
  - [ ] Yes / No
  - [ ] Comments: …
1. If the activity is conducted in a laboratory or in a lab-based condition, are the equipment, material and procedure (e.g. entry, role) properly addressed?
   - Yes / No
   - Comments: …

2. If the activity has an ethnographic aspect, are data gathering or collection methods properly explained?
   - Yes / No
   - Comments: …

4. About the recruitment of the participants
   - Are the recruitment methods properly addressed?
     - Yes / No
     - Comments: …
   - Is the exclusion/inclusion criterion properly addressed?
     - Yes / No
     - Comments: …
   - Does the application provide information about the number, age and gender of the human participants to be recruited?
     - Yes / No
     - Comments: …

5. About the handling of personal data
   If there is any treatment of personal data, this means, any information relating to an identified or identifiable person¹:
   - Is the need for personal data gathering justified?
     - Yes / No
     - Comments: …

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¹ Include identifying data (name, surnames, address...) and other data that –on its own or combined with other data- can identify persons (this refers to any type of data: image, voice, physiological/economical/cultural/social data, etc.)
### REVIEW FORM - CIREP-UPF

- **Are the types of data collected/recorded appropriate for the research to be undertaken?**
  - Yes / No
  - Comments: …

- **Are provisions appropriate with respect to participants who are minor / under 14 years old / incapacitated, i.e. legally disqualified persons?**
  - Yes / No
  - Comments: …

- **Are the mechanisms to protect and anonymise data suitable?**
  - Yes / No
  - Comments: …

- **Is the deletion of personal data records forecasted and the measures to be taken appropriate?**
  - Yes / No
  - Comments: …

- **Is the gathering of the data appropriately presented is in the consent form?**
  - Yes / No
  - Comments: …

### 6. About the informed consent

- **Are the participants informed that their participation in the research activity is voluntary?**
  - Yes / No
  - Comments: …

- **Are the participants informed that they have the right to withdraw from the research activity at any time and without penalty and for any reason?**
<table>
<thead>
<tr>
<th>Question</th>
<th>Yes / No</th>
<th>Comments: …</th>
</tr>
</thead>
<tbody>
<tr>
<td>Are the informed consent forms accessible to the human participants (i.e. they can read and understand it)? If No, does the informed consent provide a way to deal with it?</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>Yes / No</td>
<td>Comments: …</td>
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<tr>
<td>Will be participants debriefed at the end of their participation in the study?</td>
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<tr>
<td></td>
<td>Yes / No</td>
<td>Comments: …</td>
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<tr>
<td>Does the informed consent inform participants how their data will be stored in the research activity?</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>Yes / No</td>
<td>Comments: …</td>
</tr>
<tr>
<td>Does the informed consent inform participants how their data will be used in the research activity (e.g. analysis and publication)? And, if so, how the identity of the participants will be protected in the publication (e.g. pseudonyms, blurring the face of the participants)?</td>
<td></td>
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<tr>
<td></td>
<td>Yes / No</td>
<td>Comments: …</td>
</tr>
</tbody>
</table>

7. About the research activity as a whole

<table>
<thead>
<tr>
<th>Question</th>
<th>Yes / No</th>
<th>Comments: …</th>
</tr>
</thead>
<tbody>
<tr>
<td>Does the review consider that important ethical issues have been omitted/overlooked?</td>
<td></td>
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<tr>
<td></td>
<td>Yes / No</td>
<td>Comments: …</td>
</tr>
<tr>
<td>Are there realistic risks of any participants experiencing either physical or psychological distress or discomfort? If Yes, does the application address how to deal with it?</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Yes / No</td>
<td>Comments: …</td>
</tr>
</tbody>
</table>
If the research activity deliberately misleads participants in any way, does the application address it?

- Yes / No
- Comments: …

8. Further comments

…

9. Recommendation

Date:

Signature:

Name reviewer:

The reviewer declares not to have any conflict of interest in this project