



**Universitat
Pompeu Fabra
Barcelona**



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Job announcement: ECON-PSR-TEMP-2024-02

Position overview

For a Ramón y Cajal grant we seek to hire two part-time research assistants for six months, ideally from mid February until mid August 2024. The research assistants will collect, clean and organize data, perform data analysis and conduct academic literature reviews (full details in sections below).

Job location

Barcelona, Universitat Pompeu Fabra (UPF), Ciutadella Campus, Department of Economics and Business. The work is to be carried at the campus.

About UPF: <https://www.upf.edu/web/universitat>

About the Department of Economics and Business:
<https://www.upf.edu/web/econ/publications>

Funding body

Spanish Ministry of Science and Innovation (MCIN), Ramón y Cajal grant, 2024–2028.

Principal investigator: Dmitry Kuvshinov, Assistant Professor at UPF, Affiliated Professor at the Barcelona School of Economics, and Research Affiliate at the CEPR.
More information: <https://dkuvshinov.com/>

Job offer

Research Support Staff in Finance and Accounting, Department of Economics and Business, Pompeu Fabra University.

Type of contract: Temporary, in accordance with decree RD 32/2021 of 28 December, 2021.

Incompatibilities: This contract might be incompatible with other contracts.

Probationary period: One month.

Employer: Universitat Pompeu Fabra.

Starting date: February 2024.

Job description:

The successful candidates will carry out the following tasks to develop the datasets on sectoral financial balance sheets, and prices and liquidity of safe and risky financial instruments.

- Collecting, cleaning and organising data on financial balance sheets and asset

<p>prices in historical stock exchange listings for selected European Countries (Denmark, Italy, Norway).</p> <ul style="list-style-type: none"> • Analysis of the collected data using the appropriate software (e.g., Stata, R, Python). • Academic literature review for articles on Financial Economics (search for relevant literature; evaluate sources; identify themes, debates, gaps; review writing).
<p>Requirements</p> <p>EXPERIENCE Required: experience with working with data for scientific research. Desired: previous jobs as a research assistant in academia or similar research environments.</p> <p>QUALIFICATIONS Required: Bachelor's degree, preferably in Economics or related fields. Desirable: Master's in Economics or related fields.</p> <p>SKILLS / KNOWLEDGE</p> <ul style="list-style-type: none"> • Required: IT: Advanced or proficiency level of Excel. • Desirable: Optical character recognition (OCR) techniques. • Required: Scientific software: Advanced or proficiency command of Stata. Desirable: R and Python. • Required: Languages: Advanced level in English, both spoken and written (CEFR: C1 or C2; IELTS: minimum 7.0; TOEFL minimum 101). • Required: Knowledge of the field: Financial Economics and Econometrics. Desirable: familiarity with academic literature in these areas.
<p>Expected remuneration Gross monthly salary: 1008,76 euros.</p>
<p>Group and level: Group 3, level U.</p>
<p>Working hours Part-time, 17.5 hours/week.</p>
<p>Selection criteria</p> <p>Overview of the process</p> <p>1. 26th January: Job vacancy advertisement is posted in the Department of Economics and Business (Universitat Pompeu Fabra): https://www.upf.edu/web/econ/research-project-positions Job opportunities > Research Project Positions > Research Support Positions Position reference: ECON-PSR-INDF-2024-02. It is also posted in EURAXESS.</p> <p>2. 31st January: The application period ends.</p>

3. 1st February: Publication of the list of admitted and provisionally excluded candidates. The reason for exclusion is provided, and candidates have two days to submit any missing or incomplete information and/or documents.

Please be aware that provisionally excluded applicants will not be notified; applicants are asked to check the list, which will be available on the above-mentioned website.

4. 5th February: A final list with admitted and excluded candidates is published.

5. 6th February: Interviews (13:00 to 17:00). Of all the admitted candidates, only shortlisted ones will be contacted via email to arrange the interview (online or onsite); each shortlisted candidate will be given the detailed rating which will be used by the selection committee to assess their fit to the required and desired experience, qualifications and skills/knowledge.

Before or after the interview, if the committee deems it necessary, the referee will be contacted, with prior permission of the applicant; candidates might also be required to take a short test in order to assess their level of skills and/or knowledge.

6. 7th February: Publication of the selection process results. Shortlisted candidates will not be notified, therefore they are asked to check the outcome of the selection process on the above-mentioned website. Allegations can be submitted until 8th February. The announcement of the chosen candidate is expected to be published on 9th February 2024.

The candidate with the highest score in the selection process will be awarded the job. The minimum score needed to pass the selection process is 65 points.

General rating system

Experience: 20%

Qualifications: 20%

Skills/knowledge: 60%

The detailed rating which will be used by the selection committee to assess the applicant's fit to the required and desirable experience, qualifications and skills/knowledge will be sent to shortlisted candidates.

Selection Committee

Selection committee members

President: Dmitry Kuvshinov.

Committee members: Victoria Vanasco and Javier Gil-Bazo.

Head of the Department of Economics and Business at UPF: Daniel Serra.

Documents and application

Documents

- CV in English (maximum: two pages).
- Motivation letter in English explaining the applicant's interest in and fit for the position.
- Scan copy of the university diploma. The chosen candidates will have to

submit a sworn translation (or similar official translation) if their diploma is issued in languages other than Catalan, Spanish or English.

- Names, positions and contact details of 1 referee (NB no referee will be contacted without the candidate's prior permission).

Submitting an application

- A zip file containing all the application documents should be sent to Ms. M. Novoa via email (mariona.novoa@upf.edu), with the subject line ECON-PSR-TEMP-2024-02. Please name the zip file ECON-PSR-TEMP-2024-02_Lastname_Firstname.
- The application submission deadline is Wednesday 31 January 2024, 23:00pm (UTC+1). Applications received after the deadline will not be considered.

Data protection

Please refer to: <https://rat.upf.edu/en/II014>

Date of publication: 26 January 2024

Documents for processing the contract

The following documents are necessary to process the contract:

- EU citizens: Spanish ID or foreigners' identification number (NIE) and passport; Spanish Social Security number; Spanish bank account number.
- Non-EU citizens: valid Spanish work permit; foreigners' identification number (NIE) and passport; Spanish Social Security number; Spanish bank account number.

[More information](#)

Please send any inquiries about this vacancy to:

Mariona Novoa

Department of Economics and Business

Universitat Pompeu Fabra

mariona.novoa@upf.edu