

What you need to know to TEACH in the ESUP

UCA Engineering & TIC



Universitat
Pompeu Fabra
Barcelona

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Introduction

UCA ETIC (<https://www.upf.edu/etic>)

DTIC

Hosts faculty and researchers

Master programs

+ Engineering School

Degrees in *Computer Engineering, Telematics Engineering, Audiovisual Systems Engineering, and Biomedical Engineering*

- **Main contact for faculty: Teaching Coordinators ***
<http://portal.upf.edu/web/etic/direccio>



Practical aspects for the first day of class

- Engineering School Secretariat

(Ground Floor Tànger Building)

secretaria.esup@upf.edu Ext. 2518

Issues with classrooms, board markers, ...

- Campus IT Service (Tallers Building)

poblenou.informatica@upf.edu or CAU (preferred) // Ext. 2358

Issues with access to PCs, beamers, ...

- Campus reception (Reception Roc Boronat Building)

Issues with access to classrooms, ...

*** Direct contact from telephone in classrooms ***



Basic aspects around teaching organization and regulations

- Teaching Plan or Syllabus

- Mandatory for every subject (CAT, ES, EN)
- General description, Competences, Methodology, Assessment, ECTS
- UPF-ETIC Assessment model

(with non-recoverable and recoverable assessments in July)

http://www.upf.edu/esup/titulacions/graus/criteris_ESUP_nou_marc_avaluacio_1213.pdf

- Track in English
- 3 and 4-year subjects in English
- Plenary, mid-, and small-size groups (lectures/lab/seminars)
- Ethic code and disciplinary regimen (includes plagiarism)

http://www.upf.edu/universitat/planificacio/codi_eti.pdf

- Multilingualism regulations
- Tutoring Program
 - Students with a professor as their tutor

- Guide for BFP

<http://www.usquidesup.upf.edu/tfg/index.en.php>

Groupings (example)

T1		T2						T3			
P101		P201		P202		P203		P301		P302	
S101	S102	S201	S202	S203	S204	S205	S206	S301	S302	S303	S304

- SXXX groups of around 20 students (16-24)



Teaching support tools (Aula Global, etc.)

- **Nova Aula Global**

- Space for course materials, activities...

- GGIA

- Management of groups (by ESUP direction/secretariat)

- Turnitin (within the AG)

- Detection of plagiarism

- CDS

- Publication of final marks (only subject coordinators)

*** Available in Campus Global ***



Teaching support services

- USQUID

<https://www.usquidesup.upf.edu>

- CLIK <https://www.upf.edu/cquid/en/>

- CRAI, La Factoria

<http://www.upf.edu/bibtic/en/serveis/lafactoria/>

<http://www.upf.edu/bibtic/en/>



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