



**ERASMUS+ INTERNATIONAL CREDIT MOBILITY PROGRAMME
CALL FOR APPLICATIONS FOR STUDENTS AND STAFF MOBILITY 2020
Australia, China, Ethiopia, Israel, Kenya, Lebanon, Palestine,
Philippines and Tunisia**

Since its origins, Pompeu Fabra University (UPF) has woven cooperation ties with universities in Europe and worldwide, and it has encouraged the mobility of students and staff, forging its profile as a global university with an international community on campus.

By studying and teaching abroad both students and lecturers improve their linguistic, cultural and training skills, building an open-minded and qualified community of junior and senior professionals. Moreover, inbound and outbound mobility actively contribute to pluralism and multiculturalism in academia and in campus life.

UPF has lately diversified its international presence by promoting cooperation with the Mediterranean region, Asia-Pacific and Africa by raising funds to foster international mobility through the Erasmus+ awarded project 2020-1-ES01-KA107-081617.

Given that the competence to award grants and scholarships to students and staff participating in exchange programmes falls (by delegation of powers in accordance to Article 6 in the UPF Rector's order of May 24th, 2017) under the responsibility of the Vice-rector for internationalization projects, Maria Isabel Valverde Zaragoza, she resolves to open the following Erasmus+ call for applications, which will be published on the UPF International website, and she approves the following general and specific guidelines.

GENERAL GUIDELINES

1. Purpose of the Call

The main purpose of the call is:

- To offer training, research and study development opportunities to staff and students at the participating universities.
- To support students and staff achieve sustained improvements in knowledge, teaching, research and professional skills.
- To forge and deepen lasting links between UPF and partner universities, thus enhancing transnational academic cooperation.
- To improve participants' language and culture skills, promoting mutual enrichment and understanding.

2. Participating higher education institutions and number of available grants

Please see the Annexes for the country-specific information.



3. General conditions

The call is open to all subject areas, with priorities identified by country. Applicants must check that the requested mobility proposal matches the offer available at the host university.

The mobility grant consists of a travel budget and a monthly/daily subsistence allowance, according to the rates set by the Erasmus+ Programme. The grant is a contribution towards the costs of the planned Erasmus+ mobility period.

3.1 Duration of mobility

The mobility of **students** should last **at least 3 months and up to 5 months**, as stated in the country specific annexes. The number of grants announced in the annex is a minimum that will be awarded. If selected students' stays are shorter, additional scholarships may be generated or extensions in initially granted months may be possible, according to budget availability.

The mobility of **staff** is for a maximum of 5 days (plus 2 days for travel), so that **7 days** will be funded by the grant.

Mobilities announced in this call should be carried out in 2020-21, 2021-2022 and 2022-2023 during the period of academic activity at the host university and should end before 31 July 2023.

3.2 Types of mobility

Undergraduate and master students are expected to pursue courses for credit recognition in their programme of studies.

Doctoral candidates are expected to engage in research for their doctoral thesis.

Staff mobility can be for teaching, training or both. Teaching and administrative staff can apply, but priority will be given to the former. While *mobility for teaching* implies a commitment to deliver at least 8 hours of teaching, *mobility for training* is rather focused on participation in professional development activities such as training events (excluding conferences), job shadowing, observation periods or training at the host institution. Mobility can also combine teaching and training, with a minimum of 4 hours of teaching per week.

4. Eligibility requisites

To be eligible, applicants must fulfil the following conditions:

1. [Staff mobility] to be employed and have a contractual relationship with their home university at the time of the application and during the whole mobility period.
[Student Mobility] to be a student enrolled at their home university at the time of the application and during the whole mobility period.



2. If the planned mobility activities are conducted in a language that is not the native language of the applicant, to have an appropriate level of any of the working languages in order to conduct teaching, research or to take courses.
3. To submit a (Teaching/Training/Learning) Mobility Agreement proposal, approved by the proper academic authorities and duly signed.
4. To submit all the required documents before the application deadline.

Since preparing and getting a mobility agreement signed takes time, applicants are strongly advised to start preparing their application as early as possible.

The fulfilment of these requirements will be verified by UPF in coordination with the applicants' home universities.

5. Application

This call and the application form can be found on the [UPF International website](#). Partner universities will refer to it by publishing an announcement.

Applicants must complete an online application form and attach the necessary documentation in order for the Selection Committee to review and assess the candidates on the basis the corresponding selection criteria:

LEVEL	SELECTION CRITERIA	DOCUMENTS TO BE SUBMITTED
Undergraduate and Master students	-Academic qualifications of the candidate. -Motivation and interest	- Academic record of the candidate, according to GPA - Learning agreement as a proposal, duly signed by home and host universities.
Doctoral candidate	- Scientific quality of the mobility proposal to conduct research at UPF (methodology, innovation, and feasibility, among others). - Research experience of the candidate -Fit with the main research areas at UPF and expected impact of the research stay.	-CV -Learning agreement as a proposal (project of research to be conducted at UPF), duly signed by home and host universities, including a clear expression of motivation and interest, and intended dates for mobility -Recommendation letter
Staff	-Quality of the proposal in the mobility agreement, according to methodology, feasibility, teaching and learning innovation and/or in curriculum development, duly endorsed by the home and host proper academic authorities. -Curriculum of the candidate (teaching staff: including teaching experience, research, publications, etc.; administrative staff: professional role that justifies application) -Relevance and expected impact of the proposal for the host institution and added value upon return to the home institution.	-CV -Mobility Agreement proposal duly validated both by the home and the host universities, including a clear expression of motivation and interest, and the intended dates for mobility.

Incoming candidates are required to submit a **full on-line application duly filled in through the UPF website** and attach the documents above mentioned.

Outgoing candidates are required to submit their applications following the instructions on the UPF website through the General Registry or Electronic Registry.



6. Selection and awarding decision

The selection process will be conducted with transparency, fairness and equity.

The applications will be assessed by a Selection Committee on the basis of mentioned criteria, and taking into account the proposed candidates by home universities.

The assessment will follow the standards of the “European Peer Review Guide”, by the European Science Foundation:

Qualitative assessment	Numeric score
Excellent	5
Very good	4
Good	3
Fair	2
Poor	1

Applicants below a B general score will be considered candidates on the reserve list and may be offered a scholarship in following rounds if they improve their mobility proposal.

If two or more applications are of similar quality, the tie-break decision will be guided by:

- favouring applicants from disadvantaged backgrounds, according to the information provided by partner institutions,
- seeking gender balance,
- prioritizing those who have not yet been beneficiaries of Erasmus+ mobility grants.

The awarding decision will be published on the UPF website and duly informed to applicants and their home universities. If selected applicants outnumber available scholarships, UPF will keep them on a waiting list to offer them a grant in case there is a drop out.

Grants will be allocated within the limits of budget availability. UPF reserves the right to consider candidates on the reserve list as Erasmus+ grantees with no financial aid, entitling them to the same rights and duties as funded grantees.

The Selection Committee, chaired by the Vice-rector for internationalization projects, will gather an academic representative appointed by the Director of those departments involved at UPF. The Committee will be assisted by a member of the International Relations Service and shall decide on the award of the scholarships.

7. Grant payment procedure

UPF will be responsible for all the payments.

For student and doctoral candidates mobility, the payment will be done in 2 instalments via bank transfers to a Spanish account (70% at arrival and 30% by the end of the mobility, once the certificate of attendance from the host university is issued, and the participant has completed the online EU Survey).



For incoming staff, the payment will be done upon arrival in 1 transfer to the bank account provided by the beneficiary.

For outgoing staff, the payment will be done through financial individual support and provision of the required travel service by UPF.

8. Rights and obligations of the beneficiaries

Rights:

1. To receive the grant according to the rates and conditions set out by the Erasmus+ programme and calculated on the basis of the actual arrival and departure dates. All expenses not covered by the scholarship will be borne by the beneficiary.
2. To benefit from tuition fee waiver as a student, notwithstanding other fees for the use of certain services or activities that might be applicable.
3. To receive information and advice on the application procedure, as well as pre-departure and on-site orientation guidance from the host university.
4. To have the study or teaching period abroad recognized by their home university.

Duties:

1. To carry out the mobility according to the proposal and the dates committed, during 2020-21, 2021-2022 and 2022-2023 academic years, always ending before 31 July 2023.
2. To complete all procedures and fill in the required documentation as requested by the Erasmus+ programme, before, during and after the mobility period, meeting the deadlines established by UPF:
 - a. Before mobility: Signature of the grant agreement and the corresponding learning/teaching/training mobility agreement.
 - b. After mobility: submission of the certificate of attendance, submission of the final learning agreement (Doctoral candidates) or Transcript of Records (undergraduate and master students), and completion of the online EU survey.
3. To obtain a valid visa (if required) for the mobility period and bear the costs of obtaining it.
4. To hold an adequate insurance throughout the mobility period, according to the Erasmus+ programme rules*. The cost of the insurance will be covered by the participants themselves.
5. To secure flights and accommodation arrangements in the country of destination.
6. Any obligation inherent to the Erasmus+ Programme and the internal regulations of the home and host institutions.
7. To contribute to dissemination and sharing their mobility experience.

Noncompliance with any of the aforementioned duties will result in revocation of the award.

**The insurance must cover: medical expenses and accidents, including permanent or temporary incapacity; death, including repatriation; third party liability. And also travel insurance including damage or loss of luggage.*



9. Calendar

FIRST PERIOD	SECOND PERIOD
Call for applications closes April 12th 2021	Call for applications closes October 8th 2021
Final awarding decision May 14th 2021	Final awarding decision November 9th 2021

In case of remaining funds, a new application period will exceptionally open and applications will be accepted on a rolling basis until all scholarships are granted.

10. Coordination and information of the call

The International Relations Service at Pompeu Fabra University will be in charge of the general coordination and management of this call, being the first contact point for applicants and beneficiaries.

The International Relations Service will provide full information on the procedures to be followed by the grantees, upon publication of the awarding decisions.

All the information regarding this call will be available on the UPF International Relations website.

Enquiries during the application period can be addressed via e-mail to:

silvia.vilanova@upf.edu

Should any doubt arise over the interpretation of this Call, the Vice-rector for internationalization projects will decide on the case and interpret it in the light of the guidelines of the Erasmus + Programme.

Signed by the Vice-rector for internationalization projects
(by delegation of powers in accordance to article 6 in the UPF Rector's order of May 24th, 2017)

Maria Isabel Valverde Zaragoza
Barcelona, December 15th 2020



ANNEX 1. COUNTRY SPECIFIC INFORMATION

AUSTRALIA

[Incoming and Outgoing mobility: Student and Staff]

1. Participating Higher Education Institutions

Universitat Pompeu Fabra (UPF) and the Royal Melbourne Institute of Technology (RMIT).

2. Grants to be awarded

There are **3** mobility scholarships distributed as follows:

From	Mobility level	Number of grants	Duration of stay	Grant amount	
				Subsistence allowance	Travel aid
RMIT	Undergrad Student	1	5 months	850€/month	1.500€
	Teaching Staff	1	5 days (+2 travel days)	160€/day	
UPF	Teaching Staff	1	5 days (+2 travel days)	180€/day	

The call is open to all subject areas. However, priority will be given to applications from students and staff related to Global Studies, followed by those in the fields of Business and Economics, and Information and Communications Technologies.



ANNEX 2. COUNTRY SPECIFIC INFORMATION

CHINA (People's Republic of China) [Incoming and Outgoing mobility: Student and Staff]

1. Participating Higher Education Institutions

Universitat Pompeu Fabra (UPF) in Spain, and Beijing Foreign Studies University (BFSU) and Beijing Language and Culture University (BLCU) in China.

2. Grants to be awarded

There are **7** mobility scholarships distributed as follows:

From	Mobility level	Number of grants	Duration of stay	Grant amount	
				Subsistence allowance	Travel aid
BFSU BLCU	Master Student	2	5 months	850€/month	1.500€
	Teaching Staff	1	5 days (+2 travel days)	160€/day	
UPF	Master Student	3	3 months	700€/month	
	Teaching Staff	1	5 days (+2 travel days)	180€/day	

The call is open to all subject areas. However, priority will be given to applications of students and staff related to the Master's Degree in Translation among Global Languages (Chinese-Spanish) in the Translation and Language Sciences field.



ANNEX 3. COUNTRY SPECIFIC INFORMATION

ETHIOPIA

[Incoming and Outgoing mobility: Student, PhD and Staff]

1. Participating Higher Education Institutions

Universitat Pompeu Fabra (UPF) in Spain, and Addis Ababa University (AAU) and Aksum University (AU) in Ethiopia.

2. Grants to be awarded

There are **8** mobility scholarships distributed as follows:

From	Mobility level	Number of grants	Duration of stay	Grant amount	
				Subsistence allowance	Travel aid
AU AAU	Undergrad Student	3	5 months	850€/month	820€
	Teaching Staff	2	5 days (+2 travel days)	160€/day	
UPF	Doctoral candidate	1	5 months	700€/month	
	Teaching Staff	2	5 days (+2 travel days)	180€/day	

The call is open to all subject areas. However, priority will be given to applications related to the Complexity and Socio-Ecological Dynamics (CaSEs) research group in the Humanities field.



ANNEX 4. COUNTRY SPECIFIC INFORMATION

ISRAEL

[Incoming and Outgoing mobility: Student and Staff]

1. Participating Higher Education Institutions

Universitat Pompeu Fabra (UPF) in Spain, and Hebrew University of Jerusalem (HUJI), Tel Aviv University (TAU) and Interdisciplinary Center Herzliya (IDC) in Israel.

2. Grants to be awarded

There are **10** mobility scholarships distributed as follows:

From	Mobility level	Number of grants	Duration of stay	Grant amount	
				Subsistence allowance	Travel aid
IDC TAU HUJI	Undergrad Student	6 (2 per HEI)	3 months	850€/month	530€
	Teaching Staff	2	5 days (+2 travel days)	160€/day	
UPF	Teaching Staff	2	5 days (+2 travel days)	180€/day	

The call is open to all subject areas.



ANNEX 5. COUNTRY SPECIFIC INFORMATION

KENYA

[Incoming and Outgoing Staff and PhD Student mobility]

1. Participating Higher Education Institutions

Universitat Pompeu Fabra (UPF) and the University of Nairobi (UoN).

2. Grants to be awarded

There are 5 mobility scholarships distributed as follows:

From	Mobility level	Number of grants	Duration of stay	Grant amount	
				Subsistence allowance	Travel aid (max)
UoN	Doctoral candidate	2	5 months	850€/month	820€
	Teaching Staff	1	5 days (+2 travel days)	160€/day	
UPF	Doctoral candidate	1	3 months	700€/month	
	Teaching Staff	1	5 days (+2 travel days)	180€/day	

The call is open to all subject areas. However, priority will be given to applications related to the Music Technology Group (MTG) and Natural Language Processing Research Group (TALN) in the ICT field.



ANNEX 6. COUNTRY SPECIFIC INFORMATION

LEBANON

[Incoming and Outgoing mobility: Student and Staff]

1. Participating Higher Education Institutions

Universitat Pompeu Fabra (UPF) and the American University of Beirut (AUB).

2. Grants to be awarded

There are **8** mobility scholarships distributed as follows:

From	Mobility level	Number of grants	Duration of stay	Gran amount	
				Subsistence allowance	Travel aid
AUB	Undergrad Student	4	5 months	850€/month	530€
	Teaching Staff	2	5 days (+2 travel days)	160€/day	
UPF	Teaching Staff	2	5 days (+2 travel days)	180€/day	

The call is open to all subject areas.



ANNEX 7. COUNTRY SPECIFIC INFORMATION

PALESTINE

[Incoming and Outgoing mobility: Student and Staff]

1. Participating Higher Education Institutions

Universitat Pompeu Fabra (UPF) and the Bethlehem University (UB).

2. Grants to be awarded

There are **10** mobility scholarships distributed as follows:

From	Mobility level	Number of grants	Duration of stay	Grant amount	
				Subsistence allowance	Travel aid
UB	Master Student	3	5 months	850€/month	530€
	Teaching Staff	2	5 days (+2 travel days)	160€/day	
UPF	Master Student	3	3 months	700€/month	
	Teaching Staff	2	5 days (+2 travel days)	180€/day	

The call is open to all subject areas. However, priority will be given to applications of students and staff from the Communication Department, particularly those related to the Master in International Studies on Media, Power and Difference and the Master in Discourse Studies: Communication, Society and Learning.



ANNEX 8. COUNTRY SPECIFIC INFORMATION

PHILIPPINES

[Incoming and Outgoing mobility: Student and Staff]

1. Participating Higher Education Institutions

Universitat Pompeu Fabra (UPF) and Ateneo de Manila.

2. Grants to be awarded

There are 5 mobility scholarships distributed as follows:

From	Mobility level	Number of grants	Duration of stay	Grant amount	
				Subsistence allowance	Travel aid
Ateneo de Manila	Doctoral Candidate	1	5 months	850€/month	1.500€
	Teaching Staff	1	5 days (+2 travel days)	160€/day	
UPF	Doctoral candidate	1	5 months	700€/month	
	Teaching Staff	2	5 days (+2 travel days)	180€/day	

The call is open to all subject areas. However, priority will be given to applications from the Humanities field, particularly those related to the Master in Asian-Pacific Studies in a Global Context and Master in World History, and/or related to ECERM (Ethnographies, Cultural Encounters, and Religious Missions) and GRIMSE (Research Group on Empires, Metropolises, and Extra-European Societies).



ANNEX 9. COUNTRY SPECIFIC INFORMATION

TUNISIA

[Incoming and Outgoing mobility: Student and Staff]

1. Participating Higher Education Institutions

Universitat Pompeu Fabra (UPF) and Université Tunis - El Manar (UTM).

2. Grants to be awarded

There are **7** mobility scholarships distributed as follows:

From	Mobility level	Number of grants	Duration of stay	Grant amount	
				Subsistence allowance	Travel aid
UTM	Undergrad Student	3	5 months	850€/month	275€
	Teaching Staff	2	5 days (+2 travel days)	160€/day	
UPF	Teaching Staff	2	5 days (+2 travel days)	180€/day	

The call is open to all subject areas. However, priority will be given to applications from the Humanities and Social Sciences fields.