

CALL FOR APPLICATIONS 2018-2019 ERASMUS+ SCHOLARSHIPS FOR INCOMING MOBILITY TO UPF FROM THE UNITED STATES

Since its origins, Pompeu Fabra University (UPF) has woven cooperation ties with universities overseas and it has encouraged the mobility of students and staff, forging its profile as an international campus and becoming the first Spanish university in international outlook.

By studying and teaching abroad both students and lecturers improve their linguistic, cultural and training skills, building an open-minded and qualified community of junior and senior professionals. Moreover, inbound and outbound mobility actively contribute to pluralism and multiculturalism in the academia and in campus life.

Pompeu Fabra University seeks to host excellent international faculty and students willing to join one of the most unique and dynamic research and teaching environments in Europe, where they will be able to advance in their training, education and research or to further develop their professional skills sets.

UPF has intensified its relationship with industrialized countries, with whom it has established a solid network of institutional agreements for collaboration and academic relations, which has been acknowledged by the Erasmus+ programme awarding funds to foster international mobility with the United States through the Project 2017-1-ESO1-KA107-037693

Given that the competence to award grants and scholarships to students and staff participating in exchange programmes falls (by delegation of powers in accordance to Article 6 in the UPF Rector's order of May 24th, 2017) under the responsibility of the Vice-rector for internationalization projects,

SHE RESOLVES:

First. To open the call for applications under the Erasmus+ programme to grant scholarships for academic mobility to faculty coming from UPF partner universities in the United States.

Second. To approve the following guidelines.

1. PURPOSE AND FUNDING

Student and faculty mobility is one of the key activities within the framework of the European Commission Erasmus+ programme in the field of education, youth and sport.

The present call is based on the funding awarded to UPF for mobility projects with EU associated countries under Key Action 1 of the Erasmus+ Programme.

The main objectives of this call are:

- To offer training and research development opportunities to lecturers of partner universities in the United States.
- To achieve sustained improvements in knowledge, teaching and research skills.

- To forge and deepen lasting links between UPF and universities in the United States, thus enhancing transnational academic cooperation.
- To improve participants' language and culture skills, promoting mutual enrichment and understanding.

The total number of mobility scholarships is **2**:

Partner universities	Mobility level	Num.	Max. Duration	Subsistence allowance	Max. travel aid
Boston College University of Chicago University of California	Teaching staff	2	5 days	120€/day	820€ - 1.100€

Effective mobility shall take place upon the resolution of this call, according to UPF academic calendar, and always before July 31st, 2019.

2. SELECTION AND APPLICATION

The selection process will be conducted with transparency, fairness and equity, and will seek a balanced distribution among partner universities in associated countries. Grants will be allocated within the limits of budget availability.

To be eligible, applicants must fulfil the following general and specific requirements:

1. To be faculty employed by a partner university in the United States.
2. To have an appropriate level of the language of any of the working languages at UPF, Catalan, Spanish or English, in order to conduct teaching or research or to take courses.
3. To submit a Mobility Agreement proposal with a working plan at UPF, approved by the proper academic authorities at the home and host institutions.
4. To submit all the required documents before the application deadline.
Since preparing mobility agreement signed takes time, applicants are strongly advised to start preparing their application as early as possible and to submit it well before the deadline so that there is time to correct it if necessary.

The fulfilment of these requirements will be verified by UPF in coordination with the applicants' home universities.

The applications will be assessed by the Selection Committee on the basis of the following criteria, taking into account the prioritization done by home universities.

TYPE OF MOBILITY	SELECTION CRITERIA	DOCUMENTS TO BE SUBMITTED
Teaching staff	-Teaching proposal according to methodology, feasibility, teaching and learning innovation and/or curriculum development, duly endorsed by the home and host proper academic authorities. -Curriculum of the candidate, including teaching experience, research, publications, etc. -Relevance and expected impact of the proposal for UPF as host institution and added value upon return to the home institution	-CV -Mobility Agreement proposal (an outline of the teaching assignment – minimum 8 hours- at UPF) duly validated both by the home and the host proper academic authorities, including a clear expression of motivation and interest, and the intended dates for mobility.

Candidates are required to submit a **full on-line application duly filled in through the UPF website** and attach the documents above mentioned.

The assessment will follow the standards of the “European Peer Review Guide”, by the European Science Foundation:

Qualitative assessment	Numeric score	Alphabetic score
Excellent	5	A
Very good	4	B
Good	3	C
Fair	2	D
Poor	1	E

In case that the selected applicants outnumber available scholarships, UPF will keep them on a waiting list. UPF reserves the right to consider them as Erasmus+ grantees with no financial aid, entitling them to the same rights and duties as funded grantees.

Applicants below a B general score will be considered candidates on reserve list and may be offered a scholarship in the following rounds if they improve their mobility proposal.

3. RIGHTS AND DUTIES OF THE BENEFICIARIES

Rights:

1. To receive a scholarship allocation according to the amounts set in the Erasmus+ programme guidelines and calculated on the basis of the actual arrival and departure dates. All expenses not covered by the scholarship will be borne by the beneficiary.
2. To receive information and advice on the application procedure, as well as pre-departure and on-site orientation guidance from the host university.
3. To have the teaching period abroad recognized by their home university.

Duties:

1. To carry out the mobility according to the proposal and the dates committed, and always before July 31st, 2019.
2. To complete all procedures and fill in the required documentation as requested by the Erasmus+ programme, before, during and after the mobility period, meeting the deadlines established by UPF:
 - a. Before mobility: Signature of the Grant Agreement and the Mobility Agreement.
 - b. After mobility: Submission of the Mobility Certificate and filling in the online mobility final assessment survey.
3. To issue a valid visa (if required) for the mobility period at UPF.
4. To hold an adequate insurance coverage throughout the mobility period, according to Erasmus+ programme rules.
5. Any other obligation inherent to the Erasmus+ Programme and the internal regulations of UPF and home institutions.

Noncompliance with any of the aforementioned duties will result in revocation of the award.

4. CALENDAR

Call for applications opens:	Upon publication on the website
Call for applications closes:	February 16 th , 2018
Final awarding decision:	February 26 st -- March 2 nd , 2018

Exceptionally, in case scholarships are available after February 16th, a new application period will open and applications will be accepted on a rolling basis until all scholarships are granted. A decision on the award of scholarships will be published quarterly in May and September 2018 and in January 2019 (if applicable) on the UPF website and duly informed to applicants and their home universities.

5. GRANT PAYMENT PROCEDURE

UPF will be responsible for all the payments which will be done by 1 bank transfer to the provided bank account by the starting of the mobility.

6. MANAGEMENT AND COORDINATION OF THE CALL

UPF will, as a host institution, coordinate the call through its International Relations Service.

A Selection Committee, chaired by the Vice-rector for internationalization projects, will gather an academic representative of each Department at UPF appointed by its Director for this specific call. The Committee will be assisted by a member of the International Relations Service and shall decide on the award of the scholarships, issuing a formal invitation to successful applicants.

The International Relations Service will provide full information on the procedures to be followed by the grantees, upon publication of the awarding decisions.

7. INFORMATION

All the information regarding this call will be available on the UPF International Relations website.

The International Relations Service at Pompeu Fabra University will be in charge of the general coordination and management of this call, being the first contact point for applicants and beneficiaries.

Enquiries during the application process can be addressed via e-mail or by phone to: Ms Silvia Vilanova (silvia.vilanova@upf.edu /Tel. +34 935422063).

Signed by the Vice-rector for internationalization projects
(by delegation of powers in accordance to article 6 in the UPF Rector's order of May 24th, 2017)



Maria Isabel Valverde Zaragoza
Barcelona, 11th January 2018