



APPENDIX 2. NORMALIZED MODEL FOR REPORTING PSYCHOLOGICAL ABUSE IN THE WORKPLACE (REGISTER 1)

Rector
Pompeu Fabra University (UPF)
Carrer de la Mercè, 12
08002 Barcelona

I, (*indicate given name(s) and family name(s) of the complainant*), holder of DNI/NIE/passport number (*specify*) and with employment address at (*specify building, campus and office number*),

HEREBY REPORT:

By means of this document and in accordance with the provisions of the protocol to act against psychological abuse in the workplace at UPF, that I believe I am being subjected to // that I believe that Mr./Mrs. XXXXXXXX has been subjected to a type of conduct that may be included among the situations classified in the aforementioned procedure, by (*indicate the perpetrator(s) of the misconduct, with given name(s), family name(s) and position*).

I base this complaint on the following facts/events:

FACTS/EVENTS

(detailed explanation of the situation being endured by the complainant and the alleged affected person and the specific actions to which they are subjected, indicating clear dates and places, duration and frequency, and making clear the offensive content and the people involved, and any information you may wish to summarize, such as the evidence or witnesses available, if applicable)

For the above reason(s) I am bringing them to your attention, for the purpose of admitting and processing my complaint.

[Place], [Date]

[Signature of the applicant]

[Given name(s) and family name(s) of the applicant]