

WARNING !!!

This form works only when using pdf readers with JavaScript enabled, like **Adobe Acrobat Reader**.

The form may not work when using pdf visors embedded in web browsers

RISK ASSESSMENT FOR PERSONAL DATA PROCESSING ACTIVITIES IN ACADEMIC WORKS

General information

Name of the project:			
Purpose of processing:			
Legitimation:			
Source of the data:			
Themselves (data subjects)	Media/database	Internet	

Information from the people whose data will be processed (data subjects):

Age of the participants:			
Under 14	Between 14 and 18	Between 18 and 65	Older than 65
Vulnerable Groups:		No	Yes
Number of people whose data will be collected:			
Less than 100	Between 101 and 1.000	Between 1.001 and 10.000	More than 10.000

Information on data collecting and processing procedures

Procedure of collecting <i>(only when it is directly collected from the data owners):</i>		
Closed-response format	Open-response format	Recording of audio / video
Processing of the data:		
Anonymous	Pseudonimized	Identified

Characteristics of the data

Types of processed data:		
Identification data	Social circumstances	Commercial information
Personal characteristics	Economic or financial data	Special category of data
Academic and professional data	Transactions	Another sensitive data

Conservation and access to data

On which support will data be stored:		
Paper	Hard drive of a desktop computer	USB memory
Online storage offered by UPF	Hard drive of a laptop computer	Another online storage services
Recipients of the personal data: <i>(This means people that will receive the data, not the results or another conclusions of the project)</i>		
People that have worked on the project and teachers	Everyone in the class	Everyone <i>(published on the Internet)</i>
Storage period of the data:		
During the term	Academic year	More than one academic year

Criticality of the data

Consequences for the data owners if there is an unauthorized acces to the data:		
Mild consequences	Major consequences	Enormous

Result of the risk analysis

Provided information results on a risk level of: **out of 5**

This self-assessment form is indicative. It is created to help understand the existing risks when creating an academic work.

There is no threshold on which a risk becomes excessive. Sometimes we can't avoid working on projects which need processing of personal data and have risks related to it.

It is mandatory to evaluate the scope of the need of doing this project and this kind of processing, the purpose of the work and the risk to people, and adopt all the necessary measures to remove these risks, or minimize them if removing them is not possible.

From the given answers to the form, we have identified the following risk factors, on which you can apply the following elimination or mitigation tasks: