



ERASMUS+ TRAINING PROJECT FOR TRAINEESHIPS
*from the organisation/enterprise to host a student from Universitat Pompeu
Fabra*

CALL YEAR 2024-2025¹

RECEIVING ORGANISATION		
NAME	DEPARTMENT	
ADDRESS	POSTAL CODE	CITY
COUNTRY	WEBSITE	
SUPERVISOR's NAME ¹	SUPERVISOR's POSITION	
SUPERVISOR's EMAIL	SUPERVISOR's PHONE NUMBER	

PROPOSED MOBILITY PROGRAMME			
PLACEMENT INFORMATION			
NAME OF THE STUDENT			DNI (Id number)
PLANNED PERIOD OF THE MOBILITY (DAY/MONTH/YEAR)			
FROM		TO	
TRAINEESHIP TITLE (POSITION)			
NUMBER OF WORKING HOURS PER WEEK		TOTAL HOURS	
PLANNED TYPE: Curricular, Extracurricular or Recent graduate			

¹ This document needs to be filled in by the Student and the hosting organisation, prior to the Learning Agreement.

This document is only a project, it is not an agreement between Universitat Pompeu Fabra and the host entity.

The link between both parties will be made with the **final Learning Agreement**, once all the details of the internship have been gathered as set out in the regulations.



TRAINEESHIP PLAN

DETAILED PROGRAMME

Detailed programme of the traineeship period, including tasks/deliverables and associated timing to be carried out by the trainee

KNOWLEDGE, SKILLS AND COMPETENCES TO BE ACQUIRED BY THE END OF THE TRAINEESHIP

Knowledge, skills (intellectual and practical) and competences to be acquired by the trainee at the end of the traineeship (learning outcomes)

Basic competences	
Generic Competences	
Specific competences	

MONITORING PLAN

Describing how/when the trainee will be monitored during his/her traineeship by the receiving organization / enterprise.

EVALUATION PLAN

Describing the assessment criteria to be used to evaluate the trainee'ship period.

Examples of assessment criteria: academic skills/expertise, analytical skills, initiative, adaptability, communication skills, teamwork skills, decision-making skills, ICT skills, innovative and creative skills, strategic-organisational skills, foreign language skills.

Receiving Organisation stamp and
signature

Date