

# Questions & Answers TeamWork

## What is the onboarding program? What is mandatory?

To assist in preparing participants, EUTOPIA offers an onboarding program. There will be a mandatory "PreWork" life session in May at UPF (1 hour) related to intercultural collaborations and teamwork. You will all meet there and be able to ask questions.

There are also three planned online sessions for 1 hour each; these will be for all students participating in TeamWork. Additionally, you'll get access to resources you can use throughout the project. Resources include educational videos, documents, links, and more that you can benefit from before, during and after the project period.

Finally, there will also be a mandatory on-line introduction session with your mentor organization and team closer to the start of the project period.

#### 2 Can I choose which project to work on?

We assign you to a project based on the information provided in your application. We strive to match your wishes, while also ensuring that each group has a good mix of skills and students from the partner universities. This is why it is so important to let us know about your skills and interests in your application.

# Which companies and organizations are participating?

This will be announced later. Based on experience, they have ranged from small local organisations to large multinational companies.

## What language(s) do I need to participate? Which language will be used?

English will be the common language used in teams and with host organizations. Most other participants will not have English as their first language, and many contacts from the host organizations will not have English as their native language.

It may be helpful if you know other languages, or you may want to practice your language skills socially with others on your team, but it is not necessary.

# 5 I only want to participate if I can work on a specific project/company.

The projects are designed for students from all disciplines to contribute. Therefore, we expect that you, as an applicant, are flexible and interested in the structure and goals of TeamWork. Nevertheless, we also try to assign you to your preferred project.

#### 6 How much time am I expected to dedicate to TeamWork?

During the four-week project period, you are expected to dedicate approximately 10 hours per week. This includes team meetings, meetings with the project mentor, and your individual input. You are expected to be active and communicative with your team. The mandatory onboarding program takes about 5 hours total, spread over different sessions.

#### 7 Will I be paid?

Students will not be paid for participating in TeamWork. However, the program is designed to allow you to combine an internship or summer job with your participation in TeamWork.

### 8 I have to work over the summer. Can I still do TeamWork?

Certainly. Considering that TeamWork is part-time and online, you should still be able to work over the summer. Plan for about 10 hours per week during the four weeks.

# I won't be in Barcelona over the summer but will have good internet where I'll be. Can I still participate in TeamWork?

Absolutely. Just make sure that if you are in a different time zone, it works for you and your participation in the project.