**Student:**

**Project Title:**

**PhD thesis supervisor/s:**

**Full-time or Part-time commitment:**

**Monograph or articles format:**

**Deposit deadline[[1]](#footnote-1):**

**Date:**

**Only for students who are in the third or fourth year of the thesis: Do you intend to apply for an extension for the next academic year?** Please indicate your plans here and we will make the necessary arrangements at the secretariat.

Purpose of the PhD research plan is to allow the student to develop realistic goals that can be achieved within the timeframe of the PhD period (normally 3-4 years); to ensure that the student and supervisor are aligned with the goals of the project and the work plan/schedule; provide an opportunity for the Academic Committee to check-in with the student and evaluate the overall goals and timeline, which will enable the Academic Committee to evaluate the student’s progress. There is not a good or bad plan, but you should have one! The extent of the plan is about 2-3 pages.

1. **Thesis Abstract (max. 150 words)**
2. **Main goals/tasks accomplished from your thesis thus far.**
3. **Please indicate if you encountered unexpected challenges during this academic year, and also indicate the specific impact of the pandemic on your research and how you have decided, together with your supervisor, to adapt the thesis project to the current circumstances.**
4. **Priority tasks for the next academic year.**
5. **Research schedule – monthly/quarterly work plan for the next academic year starting in September (approx. ½ pages; see example template below).**

The schedule should show the articles and their approx. completion date. The schedule of a monograph thesis mostly structures according to the main research tasks. Take into account whether you work on your degree full-time or part-time or if you are full-time but have other work obligations. Briefly describe the tasks which must be performed to achieve the PhD objectives.)

**Indicate month with X:**

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| Task |  | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct |
| *Literature review for paper 1* |  | X | X | X |  |  |  |  |  |  |  |  |  |  |
| *Data cleaning for paper 1* | |  |  | X | X |  |  |  |  |  |  |  |  |  |
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Include as many lines as needed.

The following questions (6, 7 & 8) deal with the **next steps in the organisation of your thesis project** that you should discuss in advance with your supervisor. Your supervisor is the best person to guide you with regard to the best strategies for publication, dissemination of your research at specialised conferences and research stays at academic centres in your field of study. Talk to your supervisor and make plans for the coming year.

1. **Publication plans.**

1. **Conferences/workshop plans.**
2. **Mobility plans** **(if any)**

In light of Covid-19, please explain any challenges that may have come up with respect to your previous mobility plans.

1. **Have you discussed this research plan with your supervisor? Could you indicate how often you have meetings with your supervisor? Do you feel that you are receiving the necessary academic support?**

1. In the ‘**TCSO Students module**’ you will find the deposit deadline: you can click on the date and you will get details about the time consumed and the remaining time. It is important to keep this in mind in order to manage time well. The **deposit deadline** refers to the **submission of the final version** **of the doctoral thesis** to the Doctoral School (after the external peer review has been passed, and the Academic Committee authorises the deposit). After the submission, you have a **maximum of 6 months to defend** your thesis. [↑](#footnote-ref-1)