Universitat Pompeu Fabra Barcelona

2023-24

CONFIRMATION OF DEPARTURE

To be completed by the student (a emplenar per l'estudiant):

Cognoms: _____ Nom: _____

NIA: _____ Estudis a la UPF: _____

Plaça d'intercanvi (seleccionar la que correspongui):

Convenis bilaterals (sense beca) ☐ UPF World ☐ SICUE ☐

To be completed by Host University:

This is to certify that the student named above has completed a study mobility period under the above mentioned mobility programme at our institution, between the following dates:

Start date: _____, _____, _____ End date: _____, _____, _____

day month year day month year

Department/Faculty/School of:

Name of the signatory:	**The certificate must be signed AFTER the ending of stay (never before). Consequently, the date of signature must be EQUAL or GREATER than the date of conclusion.** In case the signature date precedes the above indicated departure date by more than 5 days, the signature date will prevail.
Position:	
University:	
Stamp and Signature:	Date:

Validity requirements for this certificate

1. The certificate must be signed by the international relations responsible of the institution.
2. The certificate must be both signed and stamped.
3. The certificate must not have any stud or correction.
4. It is the responsibility of the student to scan, send and register this form to:
   Servei de Relacions Internacionals by means of a *instància general*, at Seu electronica UPF within 30 days of departure from the host university.
   (*https://apps.upf.edu/TramitsExterns/?id=INGE*)

ⓘ The student should retain the original, in case it is requested in future.