Basic instruction to respond to an emergency

Identification of the buildings

These instructions affect the Mercè building

Identification of the collective protection means

The specific collective protection means can be found in the hallways with the following signs:

- Alarm button
- Fire extinguisher
- Fire Hydrant
- Direction towards an emergency exit
- Emergency exit
- Heart attack equipment (reception)

What to do in case of fire

1. **Protect yourself** from the fire to avoid exposing yourself to the smoke being given off.
2. **Raise the alarm** as soon as possible, by calling the campus emergency numbers:

   ![Emergency Numbers](image)

   2001 or 2710

   Reception or Alarms Coordination Center

   You can also raise the alarm by pressing one of the alarm buttons.

3. If necessary, and only if you feel capable of doing so, **try to put the fire out** by using an extinguisher. Follow the instructions and means of protection specified on the label.

What to do if you hear the evacuation siren

1. **Follow evacuation routes signed**, which will take you to the nearest emergency exit. Do it quickly but without running.
2. **Do not block the emergency exits** on leaving the building.
3. **Proceed to the assembly point** foreseen, the MERCÈ SQUARE, next to the Neptune Fountain.
4. **Remain at the assembly point** and await further instructions.

What to do in case of accident

1. **Protect yourself** from the risk that caused the accident to avoid becoming a victim.
2. **Raise the alarm** as soon as possible, by calling the campus emergency numbers (2001 or 2710).

   ![Emergency Numbers](image)

   112

   If the accident is serious or very serious, call this number first:

3. **Help** the injured person, if you can, or keep him company until the health care professionals come.